

Unofficial and Unapproved
NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION SPECIAL MEETING MINUTES

OCTOBER 28, 2008 7:00 PM FLORENTINE HENDRICK ELEMENTARY SCHOOL

PRESENT: Nickoline Henner, Larissa Bodine, Judi Buckalew, Robert Cahoon,
 Katharine DeAngelis, Melinda DeBadts, Kari Durham, Edward Magin,
 Clifford Parton, Ora Rothfuss III

 Lucinda Miner, Robert Magin, Jacinda Lisanto Jan McDorman and
 40 guests

ABSENT/EXCUSED:

CALL TO ORDER: Board President Nickoline Henner called the meeting to order at
 7:00 pm and led the Pledge of Allegiance.

 Consent Agenda item #7g. was amended before approval of the Agenda to
 include the HVAC bid amount.

1a. APPROVAL OF Melinda Debadts moved and Cliff Parton seconded the following
AGENDA: motion. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon,
 K. DeAngelis, M. DeBadts, K. Durham, E. Magin, C. Parton, O. Rothfuss
 III voted yes.

 Be it resolved that the Board of Education, upon recommendation of the
 Superintendent of Schools and pursuant to Education Law, approves the
 agenda of October 28, 2008.

1b. NATIONAL SCHOOL The intent of National School Board Member Recognition week is to honor
BOARD MEMBER School Board members for their dedicated service to the children of New
RECOGNITION: York State. Each school in our District honored the Board of Education
 differently. A hand made card and video were presented from the children
 of Florentine Hendrick, and the North Rose Elementary children delighted
 the Board by singing the "School Board Song" and "Responsible" under the
 direction of Mrs. Cheryl Richwalder. The Middle School baked delicious
 breads and cookies, and the High School presented T-Shirts to each
 member. The PTO donated a beautiful fall floral centerpiece for the table
 and supplied drinks for the evening as well. In addition to these items,
 Board members were presented with engraved key rings and Cougar Paw
 pins from the District. All of these gifts were given to show appreciation
 and thankfulness to Board members for their commitment to our students
 and community.

PRESENTATION - Vic Tomaselli and Justin Busse from SEI Design Group and Kevin Clark
HVAC AND PLUMBING from Christa Construction presented the Board with bidding
BIDS: documentation for review and action. The Bid Tabulation sheets named
SEI DESIGN GROUP, HMI Mechanical Systems Inc. from Lyons, NY, as the contractor with

CHRISTA CONSTRUCTION the lowest bid for the HVAC and Plumbing contracts of the Capital Project.

1c. BUILDING TOUR:

Mrs. Haensch, Judi Buckalew and Ora Rothfuss III led the Board of Education on a tour of Florentine Hendrick Elementary. The Main Office and each wing of the building was toured. Student work was viewed in the hallways. While on their tour, Board members were able to meet “Cubby”, Florentine Hendrick’s mascot who was in the cafeteria. The earning of “Golden Spoons”, eating at the “Table of Honor”, and “Gotcha Stickers” for demonstrating the “Be Great Traits” were explained as being PBIS initiatives. After returning to the gymnasium, a video made by the students named “What Children Learn K-2” was enjoyed.

2. PUBLIC ACCESS:

No one spoke to the Board at this time.

3a. PRESENTATIONS -
21st CENTURY
SUMMER PROGRAM:
REBECCA GAMBA

Rebecca Gamba, Director of Grants Development, spoke to the Board about the 21st Century after school program at the Middle School. The 5 year grant has supplied funds to the districts of North Rose-Wolcott, Clyde-Savannah and Lyons, and will end June 30, 2009. Approximately 100 students from our District have participated in the summer program each year. Around 35% of the \$126,635.00/year allocation our District receives funds the after school program, with the remaining 65% of the annual budget being used to fund the summer program. Because the chance of obtaining more funds from the 21st Century Grant is uncertain, alternate methods of funding will need to be explored if the District desires to continue the program.

3b. PRESENTATIONS -
DISTRICT GOALS:
CINDA LISANTO AND
CINDY MINER

Jacinda Lisanto has organized each board member’s “major needs” from previous sessions on goal setting and has provided the rewritten goals for 2008-09 to the Board for adoption.

A motion was made by Judi Buckalew and seconded by Kari Durham to accept the Board of Education Goals for 2008-2009 with a correction to the wording of goal #3. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon, K. DeAngelis, K. Durham, M. DeBadts, E. Magin, C. Parton, O. Rothfuss III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Board of Education Goals for the 2008-2009 school year:

1. Curriculum and Staff Development: Create and implement rigorous and relevant curriculum maps that are aligned to the standards and meet the needs of all learners.
2. Orderly Environment/Student Discipline: Create and maintain a consistent, orderly and disciplined learning environment with evidence of increased levels of respect, responsibility, safety and kindness through the PBIS program.
3. Understand the Financial Capacity of our Taxpayers: Develop a budget that funds the academic and educational needs of all of our students, provides for an efficient use of facilities, while respecting and understanding the financial needs of the taxpayers in our district.
4. Gather data necessary to make decisions scientifically: Use local, state and national

achievement data (quantitative), anecdotal teacher observation and perception data (qualitative), and a Value-Added Growth Model of student progress to drive district decision-making at all levels and areas.

5. Athletics and Extracurricular Activities: Maintain an efficient schedule of a sufficient number and variety of extracurricular and athletic opportunities to involve the greatest possible number of students in performance, teamwork and sportsmanship.
6. Relations with the community: Establish and maintain open communication, trust and credibility through newsletters, websites, Parent-teacher conferences, evening informational events, and personal accessibility.
7. Support Services: Provide a greater number of meal choices of improved nutritional value; maintain buildings and grounds that are clean, well-groomed, hazard-free, and well-lit with clear signage; and operate a safe transportation system with bus runs of no more than one hour.

3c. PRESENTATIONS -
LOOK TO THE FUTURE,
BUDGET
CONSIDERATIONS:
CINDY MINER

With little or no hope for an increase of State Aid for 2009-2010, and expenses (salaries, Social Security, retirement funding, health insurance and reimbursement) rising by almost \$1 million dollars the next school year, cost-saving ideas are being explored on how to keep the tax rate impact as low as possible for the community. One item mentioned for consideration is class size: reducing the number of classes per grade where applicable, from 6 to 5, making the average class size 19 instead of 16. If there are fewer classes per grade level, building configuration could be considered with the grades grouped K-4, 5-8, 9-12. The possibility of closing Florentine Hendrick Elementary school would allow the capital funds allocated for that school to be used elsewhere in the district. The income from selling the school could bring a major savings for taxpayers. Mr. Robert Magin, Business Administrator, will present cost savings for closing Florentine Hendrick Elementary at the December Board meeting. The public will be invited to attend a Community Forum in January, 2009 to discuss these topics.

4a. ADMINISTRATOR'S
REPORTS:

The Board thanked the administrators for the reports provided to them.

4b. STUDENT BOARD OF
EDUCATION MEMBER:
LARISSA BODINE

The high school students seem positive and excited about the Capital Project construction taking place. Larissa has not heard any negative responses from the student body. It has become competitive between students to get to school early to find a good parking spot.

4c. NY STATE SCHOOL
BOARD CONFERENCE:

Nickoline Henner, Judi Buckalew and Melinda DeBadts reported on presentations they attended while at the NY State School Board Conference in New York City earlier this month.

4d. CURRICULUM/STAFF
DEVELOPMENT:

Katharine DeAngelis reported that the Curriculum Council recently met and had a very productive meeting with good feedback and positive attitudes. Some topics discussed were *School Island*, *Smart Board* technology boards, training on ~~Essential Questions, and Curriculum maps~~ ~~being posted in classrooms.~~ curriculum maps and Essential Question being posted in classrooms.

ENERGY COMMITTEE:

Edward Magin reported that the Energy Committee went through the boiler room co-gens and will be reviewing the yearly energy report from Johnson Controls when it arrives. The committee also discussed its purpose, and the timeframe that it should be in existence. School buses running on natural gas will be explored. Thoughts and ideas on energy efficiency will be welcomed by the committee and can be emailed to Ed Magin or Bob Cahoon.

4e. OTHER GOOD NEWS OF THE DISTRICT:

The Capital Project Groundbreaking Ceremony went very well. The High School Band performed and key people spoke from the podium. A nice reception followed the Ceremony which was attended by students, parents, employees, Architects, the Construction firm and Board members.

Kari Durham and Katharine DeAngelis enjoyed attending “Bring Your Parent to School” day at North Rose Elementary.

The Florentine Hendrick Math Night held on October 22nd was a huge success with 144 parents in attendance.

The High School Open House/Art Exhibition on October 23rd was very well attended.

4f. OTHER:

5a. SUPERINTENDENT’S UPDATE:

Mrs. Miner informed the Board of an upcoming event that she will be attending: the *Real Property Taxes in Wayne County Forum*. She invited Board members to attend.

5b. BUSINESS ADMINISTRATOR’S UPDATE:

Mr. Robert Magin spoke about cafeteria personnel positions and recess monitors. He mentioned that a smooth transition has occurred over the past few weeks with Robert Galloway, shared Transportation Supervisor. The Audit Committee has met and the meeting minutes will be provided for the next Board meeting. A final audit and management letter will be issued for the Board to accept. Mr. Robert Magin spoke about the progress of the Capital Project mentioning that work will begin on the Adaptive PE foundation this next week.

6a. MEETING MINUTES OCTOBER 7, 2008

Clifford Parton moved and Ed Magin seconded the following motion. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon, K. DeAngelis, K. Durham, M. DeBadts, E. Magin, C. Parton, O. Rothfuss III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of October 7, 2008.

6b. MEETING MINUTES OCTOBER 23, 2008

Katharine DeAngelis and Robert Cahoon seconded the following motion. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Durham, E. Magin, C. Parton, O. Rothfuss III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of October 23, 2008.

7. CONSENT AGENDA

Clifford Parton moved and Ora Rothfuss III seconded the following motion. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Durham, E. Magin, C. Parton, O. Rothfuss III voted yes.

7a. APPROVAL OF NEW POLICIES AND POLICY REVISIONS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the following policies and policy revisions:

1. Policy #5670 - Records Management
(Replacement)
2. Policy #7321 – Alco-Sensor Policy
3. Policy Revisions

7b. WARRANTS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:

- | | | |
|----------|--------------|---------------------|
| 1. #0019 | \$535,751.17 | a. Auditor's Report |
| 2. #0021 | \$281,314.63 | |

7c. RECOMMENDATIONS FROM CSE AND CPSE:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated September 25, 2008, September 26, 2008, and October 2, 2008 and the Committee on PreSchool Special Education dated September 22, 2008 and October 7, 2008 and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

10129 09876 09459 12104 10389 12142 09151 11884 09385
10338 10805 10008 08250 12050 11318 10278 11900 10232
12003 12101

7d. SUBSTITUTES:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

7e. REQUEST FOR NEW TEXT BOOKS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the purchase and adoption of the following textbook series and its supporting materials: "Accounting: Real-World Applications & Connections, First-Year Course" textbook, Glencoe/McGraw Hill Publishing Company, copyright 2007.

7f. APPROVAL OF

Be it resolved that the Board of Education, upon recommendation of the

WAYNE COUNTY
TRANSPORTATION
AGREEMENT:

Superintendent of Schools and pursuant to Education Law, approves the Transportation Cooperation Agreement made by and among participating school districts, pursuant to section 1709[25][b] and [g] of the Education Law and section 119-o of the General Municipal Law for the purpose of establishing the terms for cooperative transportation services within the region comprising the participating school districts.

7g. AWARD HVAC AND
PLUMBING BIDS:
CAPITAL PROJECT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding the bids to the bidder deemed to be the lowest responsible meeting the bid specifications as follows:

<u>Bidder</u>	<u>Items</u>	<u>Amount</u>
HMI Mechanical Systems Inc. 345 State Route 14 Lyons, NY 14489	HVAC Capital Project Contract #103	\$2,449,000.00 Base Bid \$611,000.00 Alternate #M2 Andover Controls \$3,060,000.00 Grand Total of Bid

<u>Bidder</u>	<u>Items</u>	<u>Amount</u>
HMI Mechanical Systems Inc. 345 State Route 14 Lyons, NY 14489	Plumbing Capital Project Contract #104	\$476,900.00

7h1. RESIGNATION -
LINDA HARPER

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts with thanks for over one year of service, the letter of resignation from Linda Harper as Cook, contingent upon her appointment as Cook Manager at the High School, effective with the close of business on October 28, 2008.

7h2. RESIGNATION –
LISA MARKS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the letter of resignation from Lisa Marks as Baker, contingent upon her appointment as Food Service Helper at the Middle School, effective with the close of business on October 28, 2008.

7h3. RESIGNATION OF
JV CHEERLEADING
COACH -
STACEY FOX

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of Stacey Fox from her Co-Curricular appointment as JV Cheerleading Coach, effective October 10, 2008.

7h4. RESIGNATION OF
CURRICULUM COUNCIL
LEAD TEACHER:
PETER TREASURE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the resignation of Peter Treasure as Curriculum Council Lead Teacher for grades 6-8 for the 2008-09 school year. Peter’s stipend of \$1,500 will be prorated to \$262.50 for the time of service he provided through October 23, 2008.

7h5. APPOINT CURRICULUM
COUNCIL LEAD
TEACHER:
BRIAN LAVALLEY

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to serve on Curriculum Council and as Lead Teacher for Technology/Home and Careers/Business/Grades 6-12 effective October 29, 2008 through the remainder of the 2008-09 school year.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brian LaValley	Grade 6-12: Technology Home and Careers Business	\$1,500 prorated to \$1,200.00

- 7h6. APPOINT FOOD SERVICE HELPER:
LISA MARKS
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Lisa Marks as Food Service Helper, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, for 3 hrs/day, \$10.18/hr. for a total annual salary of up to \$5,800.00 prorated to \$4,540.00 effective October 29, 2008.
- 7h7. APPOINT COOK MANAGER:
LINDA HARPER
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Linda Harper as a Cook Manager, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, for 7 hrs/day, \$12.25/hr. for a total annual salary of \$16,294.00 prorated to \$12,781.00 effective October 29, 2008.
- 7h8. PERMANENT APPOINTMENT:
BONNIE FAHRER
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Bonnie Fahrer as a School Monitor at North Rose Elementary, effective November 5, 2008.
- 7h9. PERMANENT APPOINTMENT:
DANIEL FERRENTE
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Daniel Ferrente as a Bus Driver, effective November 10, 2008.
- 7h10. PERMANENT APPOINTMENT:
SCOTT CONVERSE
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Scott Converse as Senior Bus Driver, effective November 17, 2008.
- 7h11. APPOINT LONG TERM SUBSTITUTE TEACHER:
JOSEPH WASILUK
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Joseph Wasiluk as a long term substitute teacher, conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 as follows:
Certification: Childhood Education, Grades 1-6, Initial Control #: on file
Appt. Area: Elementary, Grade 4
Start Date : December 1, 2008 through approximately March 31, 2009, the period of time determined by the absence of Deborah Benson, to serve at the pleasure of the Board, and accruing seniority as a Teaching Assistant during this time.
Salary: \$37,000 Step A, prorated to time worked
- 7h12. APPOINT LONG TERM SUBSTITUTE TEACHING ASSISTANT:
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Megan McNeilly as a Long Term Substitute Teaching Assistant,

MEGAN MCNEILLY

conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Certification: Childhood Ed 1-6, Initial Control # on file

Appt. Area: Elementary

Start Date: Beginning on December 1, 2008 to serve at the pleasure of the Board, continuing through approximately March 31, 2009, the period of time determined by the absence of Joe Wasiluk who is Long Term Teacher substituting for Deborah Benson.

Salary: \$16,575 Step A plus an additional \$2,000 for Bachelor's Degree, prorated to time worked

7h13. COACHING APPOINTMENT:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following winter coaching appointment for the 2008-09 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses as follows:

<u>Girls Varsity Cheerleading</u>	<u>Step</u>	<u>Years</u>	<u>Salary</u>
Gina Paliotti	1	1	\$2,056.00

8a. INFORMATION ITEMS:

The following items were shared with the Board: Policy #5670 Regulation Information, Policy #7321 Regulation Information, Enrollment – October 2008, The Cougar Times – Volume I, Use of Facilities, The Advocate – October 2008, Rural Schools Association News – Fall 2008, Los Pumas De North Rose-Wolcott Newsletter – October 14, 2008.

9. PUBLIC PARTICIPATION:

No one spoke to the Board at this time.

10. EXECUTIVE SESSION:

Melinda DeBadts moved and Edward Magin seconded the following motion. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Durham, E. Magin, C. Parton, O. Rothfuss III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Executive Session at 9:37 pm for the specific purpose of discussing the discipline of an employee.

OPEN SESSION

The meeting returned to open session at 10:23 pm.

ADJOURNMENT

Katharine DeAngelis moved and Robert Cahoon seconded the following motion. The vote was unanimous. N. Henner, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Durham, E. Magin, C. Parton, O. Rothfuss III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 10:25 pm.

Jan McDorman, Clerk
Board of Education